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| Form 2103 | | | | | | | |
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|  | **Parliamentary & Diplomatic Protection Command**  Downing Street Liaison Team  Foreign & Commonwealth Office  King Charles Street  London  SW1A 2AN  Tel 020 3276 2934 | | | | | | |
| Downing Street Petition **Petitions may be delivered to 10 or 11 Downing Street on the following days:**  Monday: 0900-1700  Tuesday: 1400-1700  Wednesday: 1400-1700  Thursday: 0900-1700  Fridays: 0900-1700  Saturday: 1000-1600 | | | | | | | |
| INFORMATION FOR PETITIONERS  The Metropolitan Police will make every effort to facilitate arrangements and delivery of the petition; however, matters of State must take precedence.  As a result alterations to booked arrangements can be made with short notice, in such cases, petitions may be delayed, accepted at the gate, or you may be offered an alternative appointment.  No more than six (6) petitioners will be permitted entry to Downing Street. If a petitioner in the group requires the assistance of a carer, the carer will not count towards the six (6) but we will need their details so that the relevant checks can be completed.  MPs, Peers, photographers, cameramen and other press do not have to be included in the six (6). Photographers, cameramen and other press must be in possession of a valid Press Card Authority photo ID [the UK Press Card Authority (presscards.co.uk)](https://presscards.co.uk/) and we do require prior warning of the attendance of MPs, Peers and press with your petition party.  MPs staff/interns must be included in the six petitioners.  Petition Forms MUST reach this office allowing five (5) full and clear working days before the intended delivery date.  No placards, banners, loud hailers or fancy dress or any props will be permitted. National costume will not be excluded.  Please ensure all petitioners bring photo-identity documentation, driving licence or passport, when delivering their Petition to Downing Street.  All petitioners will be subject to a search as a condition of entry into Downing Street.  Downing Streetwill only accept one 2500 sheet box of A4 paper at the door of No10. The remainder should be sent to 9 Howick Place, SW1P 1AA.  For security reasons, the Prime Minister’s Office will not accept sealed petitions. Please ensure your petition is delivered in an unsealed envelope or box.  The Metropolitan Police recognise the importance of these events to petitioners and will endeavour to facilitate photography or film recording of the occasion where possible.  On the relevant day and time, attend the front gates of Downing Street and introduce yourself to the Police Officer on duty at the pedestrian gate.  The officer will direct you and your party through security search prior to delivery of the petition.    Please complete the form and return it to  E-mail to: [PaDPmailbox-DSLO@met.police.uk](mailto:PaDPmailbox-DSLO@met.police.uk)  Tel. No: 0203 2762934 | | | | | | | |
| Petition Details | | | | | | | | |
| Date | |  | Time (eg 23:10) |  | No. 10 | X | No. 11 |  |
| Organisation | |  | | | | | | |
| Reason for Petition | |  | | | | | | |
|  | | | | | | | | |
| Organiser / Petitioner No. 1 | | | | | | | | |
| Full Name (eg John SMITH) | |  | | | | | | |
| Date of Birth (eg 01/06/1970) | |  | | | | | | |
| Place of Birth | |  | | | | | | |
| Full Address | |  | | | | | | |
| Post Code | |  | | | | | | |
| Home Tel. No. | |  | | | | | | |
| Mobile Tel. No. | |  | | | | | | |
| Email Address | |  | | | | | | |
|  | | | | | | | | |
| Petitioner No. 2 | | | | | | | | |
| Full Name | |  | | | | | | |
| Date of Birth | |  | | | | | | |
| Place of Birth | |  | | | | | | |
| Full Address | |  | | | | | | |
| Post Code | |  | | | | | | |
| Contact Tel. No. | |  | | | | | | |
|  | | | | | | | | |
| Petitioner No. 3 | | | | | | | | |
| Full Name | |  | | | | | | |
| Date of Birth | |  | | | | | | |
| Place of Birth | |  | | | | | | |
| Full Address | |  | | | | | | |
| Post Code | |  | | | | | | |
| Contact Tel. No. | |  | | | | | | |
| Petitioner No. 4 | | | | | | | | |
| Full Name | |  | | | | | | |
| Date of Birth | |  | | | | | | |
| Place of Birth | |  | | | | | | |
| Full Address | |  | | | | | | |
| Post Code | |  | | | | | | |
| Contact Tel. No. | |  | | | | | | |
|  | | | | | | | | |
| Petitioner No. 5 | | | | | | | | |
| Full Name | |  | | | | | | |
| Date of Birth | |  | | | | | | |
| Place of Birth | |  | | | | | | |
| Full Address | |  | | | | | | |
| Post Code | |  | | | | | | |
| Contact Tel. No. | |  | | | | | | |
|  | | | | | | | | |
| Petitioner No. 6 | | | | | | | | |
| Full Name | |  | | | | | | |
| Date of Birth | |  | | | | | | |
| Place of Birth | |  | | | | | | |
| Full Address | |  | | | | | | |
| Post Code | |  | | | | | | |
| Contact Tel. No. | |  | | | | | | |
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| ***PLEASE LEAVE AT 5 WORKING DAYS NOTICE*** | | | | | | | | |
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| For further assistance or advice please contact the Downing Street Liaison Office on Tel: 0203 276 2934 between 07.30 – 18.30 Monday to Friday, or leave a message and contact details on the answer-phone and someone will contact you.  Please include a return address within your petition, to enable Downing Street to send an acknowledgement I  If You fail to include a return address, Downing Street could request that we (Police) supply organisers address.  To enable them to send your acknowledgement. | | | | | | | | |